



## GENERAL SHOW INFORMATION

### Exhibitor Move-In:

Booth # 1100 to 1399	Thursday	09:00-10:00
Booth # 800 to 1099	Thursday	10:00-11:00
Booth # 500 to 799	Thursday	11:00-12:00
Booth # 100 to 499	Thursday	12:00-13:00

Please respect your scheduled move-in time. There will be absolutely **NO FRIDAY MOVE-IN!** Failure to move-In on Thursday will constitute the elimination of your booth without refund.

1. All passes can be picked up during Load-In time at the tech-in desk.
2. Staff may pick up passes individually as they arrive at Will Call. (You must provide a name list during Load-In or fax it to the SCP office prior to event 514-598-8601, attention: Claudine Dumont)

### Material Handling

Please contact Décor Expert Expo for all material handling needs (i.e. Forklift) see below for contact. Material handling fees are not included in booth reservation prices.

### Exhibitor Demo Vehicle Roll-In

Thursday 16:00-18:00

Vehicles in Exhibitor booths that are participating in the Show'N'Shine must register and pay the registration fee in order to qualify for the Show'N'Shine Competition. Please note that all car displays must fit entirely inside the space allocated to your vehicle. As a general rule, one car will fit into a 10'x 20' space.

### Exhibitor Tear Down

Sunday 19:00-24:00

53 foot rigs (trailers) will be allowed onto the show floor for pick-up at 22:00. Everything must be out by Sunday night.

There will be no tear down of booths allowed prior to that time on Sunday. You must be out of the building by 24:00, unless otherwise posted by SCP.

### Competitor Vehicle Roll-In

Thursday 18:00-22:00

All vehicles must be pre-registered and paid in full. Any unregistered vehicle will be refused entrance unless otherwise specified by the show organizers. There is absolutely no Friday roll-in whatsoever. Failure to appear on Thursday will constitute the elimination of your car from the show without refund. Registered competitor vehicles are entitled to two (2) weekend passes. (one for the owner/driver of the vehicle; one extra). Show organizers are not responsible for lost/misplaced/stolen passes.

### Competitor/Exhibitor Vehicle Roll-Out

Sunday 19:00-24:00

There will be no Roll-Out allowed prior to that time on Sunday. You must be out of the building by 24:00, unless otherwise posted by SCP.

### Exclusive Service Providers for SCP

#### **Display Service and Material Handling**

Decor Expert Expo  
778 Place Trans-Canada  
Longueuil, QC J4G 1P1  
Tel. 450.646.2251/ Fax. 450.646.6342

**Electrical Service**

Electro Performance  
2711 boul. Industriel  
Chambly, QC J3L 4W3  
Tel. 450.447.4721 / Fax. 450.447.4722

**Display Structure (trussing, lighting and sound)**

Kostar  
7345 St-Hubert  
Montreal, QC H2R 2N4  
Tel. 514.948.4811 / Fax. 514.948.4885

**Catering**

Aramark  
Contact: Louis Campo  
T: 514-251-3589

**Phone lines and Internet**

Bell Canada Special Event  
T: 514-870-1870 F: 514-391-1322

**Official Service Providers for SCP****Printing / Design**

Zenden Communications Inc.  
1011 Ontario East  
Montreal, QC H2L 1P8  
Tel: 514.525.7936 / Fax: 514.598.8601

**Clothing and Apparel**

RaceMode Media Inc.  
263 Adelaide Street W. Suite 514  
Toronto, ON, M5H 1Y3  
Tel: 416.222.2111

**Accommodations**

Hotel Auberge Universel  
5000, rue Sherbrooke E.  
Montreal, QC H1V 1A1  
Reservations: 1-800 567-0223 (mention SCP for discounted rate)  
Tel. 514.253.3365 / Fax. 514.253.9958  
[www.auberge-universel.com](http://www.auberge-universel.com)

**Shipping****On Site Shipping**

Any packages (ie. palates, crates, displays) to be shipped to the venue must arrive only on Thursday, if arrived earlier it will be refused by the venue.

Name of Exhibiting Company-Booth#  
Le Salon de 'Auto Sport Compact Performance  
Olympic Stadium (Marathon Door)  
4400 Sherbrooke E.  
Montreal, Qc H1V 3N7

**Advance Shipping**

Name of Exhibiting Company and Booth#  
Le Salon de 'Auto Sport Compact Performance  
Décor Expert Expo (Marc Lefebvre)  
Le Salon de l'Auto Sport Compact Performance  
778, Place Trans-Canada  
Longueuil, QC J4G 1P1  
Tel: 450-646-2251 Fax: 450-646-6342



### **Fire Regulations**

- It is strictly forbidden to smoke in the Olympic Stadium at anytime during set-up, showtime and tear down.
- All vehicles must have gas cap taped or locked.
- Battery cables must be disconnected at all time.
- Fuel level in gas tank must be less than 1/4 full.
- Due to fire regulations, no N.O.S. bottles (Nitrous Oxide) will be allowed in the show, unless otherwise posted by SCP.
- Cars are not to be started on any show day at any time, under any circumstances.
- Music must be played at a level not to interrupt the business of surrounding exhibitors or vehicles.

***P.S.: Failure to comply with these rules will result in your disqualification without reimbursement and the removal of your vehicle from the show floor at your own cost. Sport Compact Performance (SCP) will not be held responsible for any damage that may occur to your car.***

### **Security**

There is overnight security in the venue. Sport Compact Performance (SCP) and the Olympic Stadium will not be held responsible for any damage or loss that may occur to your car.

### **Event Schedule:**

#### **Thursday**

10:00-16:00	Exhibitor move-in
10:00-18:00	Electrical and decoration desk open
16:00-18:00	Exhibitor show car move-in
18:00-22:00	Competitor show car move-in

#### **Friday**

09:00-12:00	<b>P.S. Passes are obligatory on this day</b> Finalize set-up
10:00-16:00	Electrical and decoration desk open
10:00-12:00	Fire department inspection
12:00-14:00	Media/Press
14:00-23:00	Show opens to the public

#### **Saturday**

09:00-23:00	<b>P.S. Passes are obligatory on this day</b> Exhibitor and competitor allow in
10:00-23:00	Show opens to the public

#### **Sunday**

09:00-18:00	<b>P.S. Passes are obligatory on this day</b> Exhibitor and competitor allow in
10:00-18:00	Show opens to the public
17:00-18:00	Trophy presentation on the RocaWear stage
19:00-24:00	Take down

### **Fire and Safety:**

- Cartons, boxes and crates may not be stored under tables, behind displays or in any part of the exhibit area.
- Packing materials such as excelsior, shredded paper and the like, must be returned to the empty cartons immediately. Accumulation of these materials is prohibited.
- Aisles should be kept clear and uncluttered as possible during set up and dismantle hours. During show hours, aisles must be kept clear at all times.
- No hazardous display of any nature will be permitted in any exhibition or display area without written permission of the Winnipeg Fire Department. The above includes straw, sawdust, wood shavings, open flames, hot coals, L.P.G. lighters, charcoal grills, flammable liquids, L.P.G. cylinders, toxic liquid or gases, hazardous chemicals, etc., or any hazardous liquid, solid or gas of a similar nature.
- Fire exits and fire hose cabinets must be kept clear at all times.
- When cars are being brought in for an exhibit or displayed in any form, a maximum of three (4) gallons or one quarter (1/4) of a tank of motor fuel will be allowed in each vehicle. All fuel tanks must be properly sealed with approved type tape i.e. masking, cloth, or locked gas cap. All vehicles must have a drop sheet or oil pan in place under vehicle. Wheel pads must be placed under vehicle wheels.
- All batteries of motor vehicles must be disconnected.
- Helium used for balloons and balloon decorations are restricted within the Centre. Any exhibitors using balloons for booth décor must ensure that all balloons are secured and upon the completion of the show, must deflate all balloons in order to ensure no balloons are released
- All fire hose floor ports and fire exits MUST remain unobstructed at all times.